



Shipping Manager Monthly Coaching and Review

Name: _____

Date:	OUTGOING SHIPPING COSTS - TY	OUTGOING SHIPPING COSTS - LY
Month to Date		
Year to Date		

CATEGORIES	ASSOCIATE SCORING	MANAGER SCORING	COMMENTS
Attention to Detail			
Hustle			
Planning/Organizing			
Follow Through			
Communication			
Teamwork			
Initiative			

7 Performance Factors

1. Skill/Knowledge 2. Capacity 3. Resources 4. Feedback 5. Internal Motivation 6. Consequences 7. Clear Expectations

