



Inventory 2
Monthly Coaching and Review

MONTH		
STOCK/ CABINET TO FLOOR	ESTATE CABINET/ FLOOR	LANDED MARGIN %

CATEGORIES	MANAGER SCORING	SUPERVISOR SCORING	COMMENTS
Hustle			
Teamwork			
Communication			
Attention to Detail			
Follow Through			
Urgency			
Resourcefulness			

7 Performance Factors

1. Skill/Knowledge 2. Capacity 3. Resources 4. Feedback 5. Internal Motivation 6. Consequences 7. Clear Expectations

ACTION PLAN - HOW MUCH AND BY WHEN

WHAT - What are the two areas that will improve over the next 30 days?

1. _____ 2. _____

HOW - What specific actions and/or development are required?

1. _____

2. _____

WHEN - When will the individual complete the “How” assignment?

1. _____ 2. _____

HOW MUCH - What improvement (outcome) is expected over the next 30 days?

Other Comments: _____

This Month's Goals					
Stock Cabinet/ Floor	Estate Cabinet/ Floor	Landed Margin %	Supervisor Initial/Date	Associate Initial/Date	Follow up Date